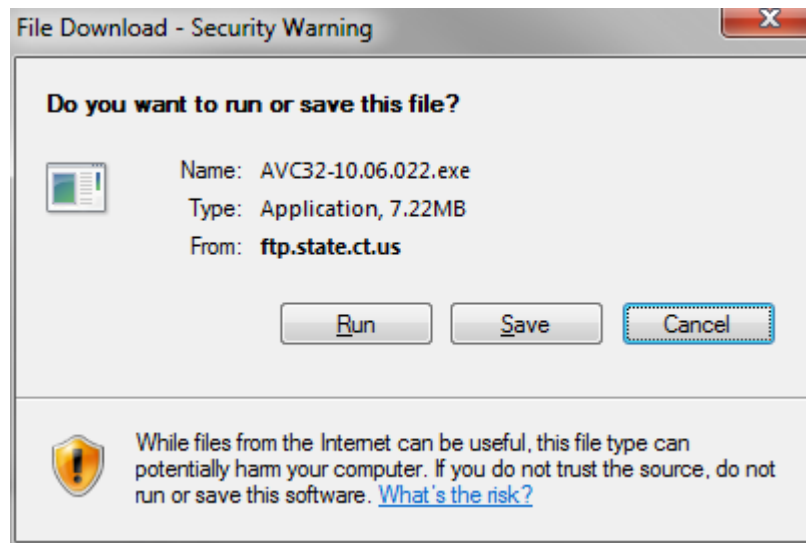


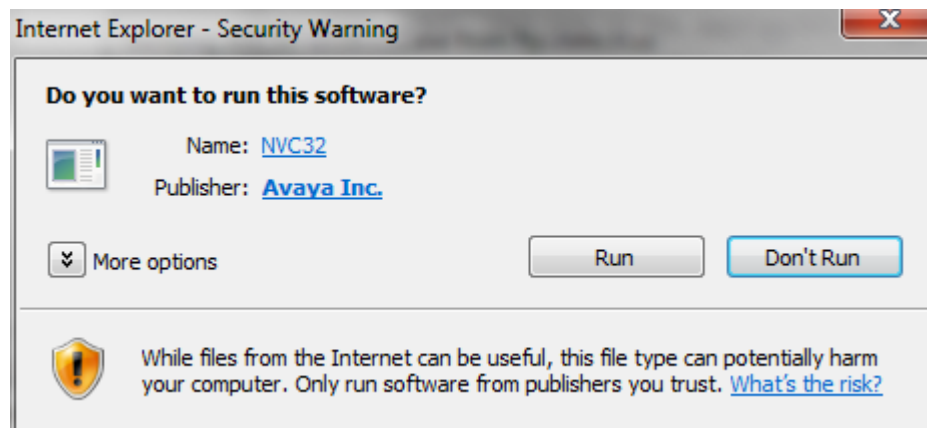
Procedures for installing Avaya VPN client 10.06.022 & 10.06.200

1. Uninstall the previous VPN client from your machine if one is already installed.
 - a. Windows XP
 - i. Click Start
 - ii. Click control panel
 - iii. Select Add/Remove Programs
 - iv. Select Nortel VPN Client from list of programs(highlight)
 - v. Click the uninstall/remove.
 - b. Windows 7
 - i. Click Start
 - ii. Click Control Panel
 - iii. Click Programs and Features
 - iv. Select Nortel Client from the list of programs (highlight)
 - v. Click the uninstall button above the program list.
2. Install the new VPN Client on your machine
 - a. Go to the VPN Downloads website at:
<http://www.ct.gov/best/cwp/view.asp?a=2516&q=320888>
 - b. Under Download VPN Client Software go to "ONLY USE FOR TESTING OF THE NEW VPN CLIENT:" click the appropriate link for your system type (32-bit or 64-bit)

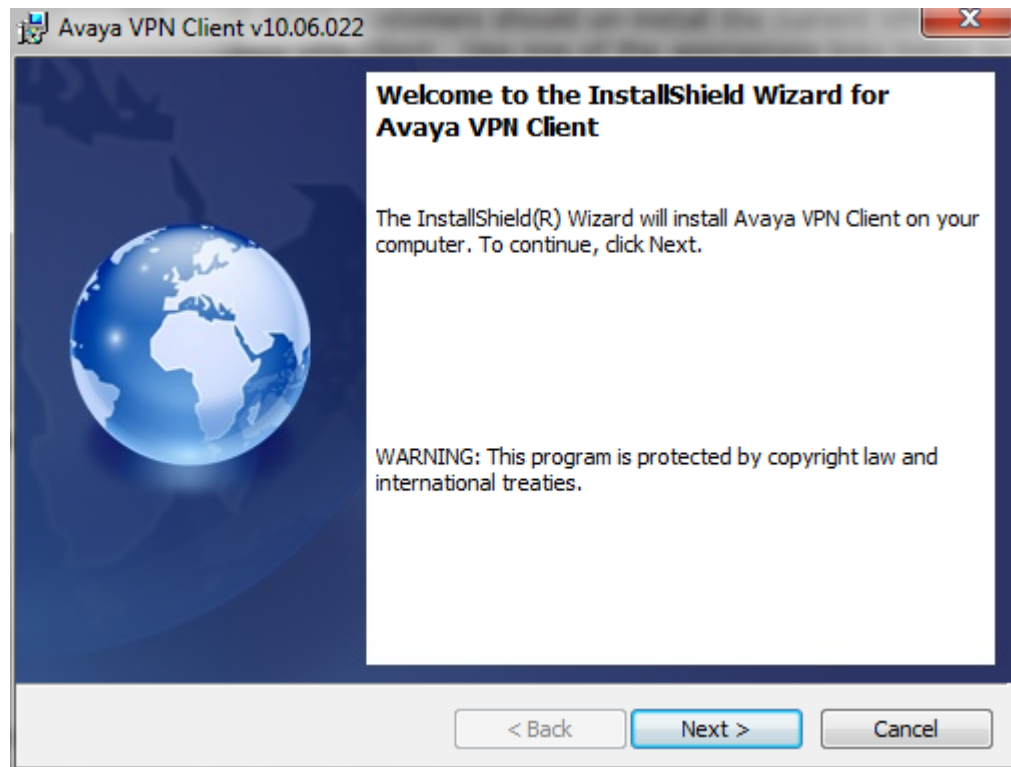
- c. Click Run



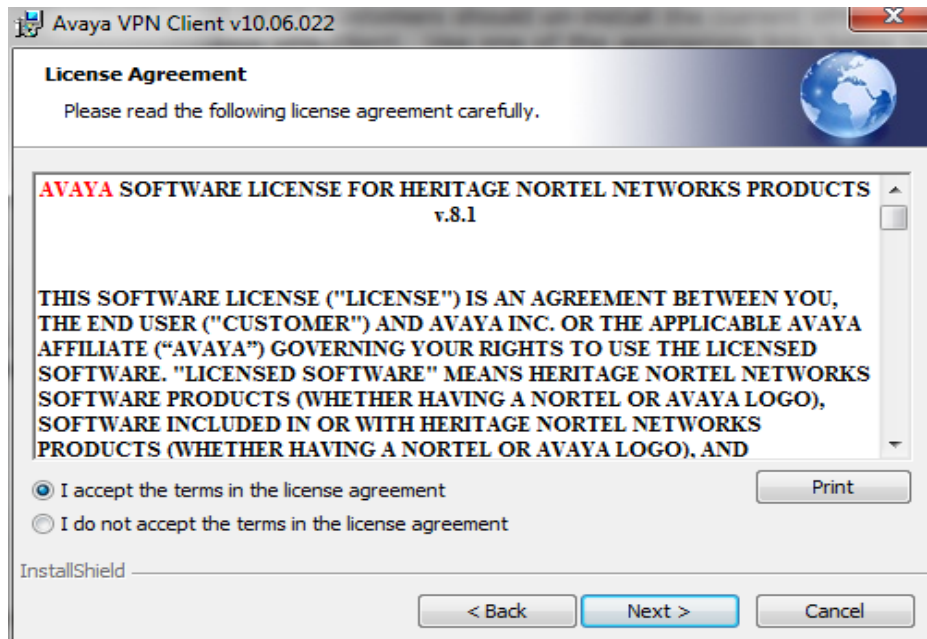
- d. Wait for the file to download from the ftp site.
- e. Click run



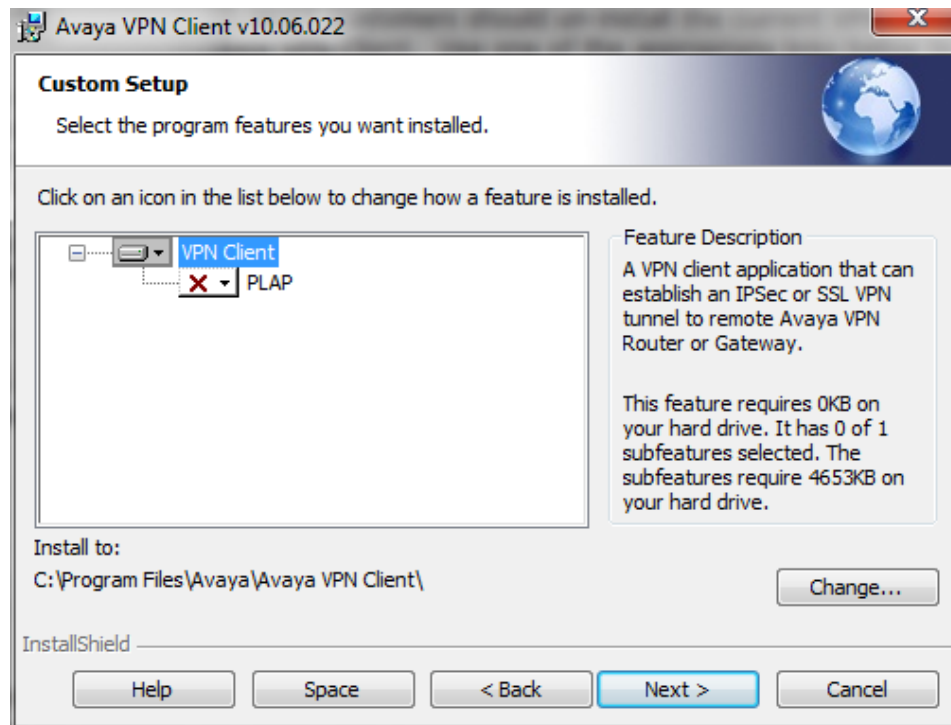
- f. Click Next



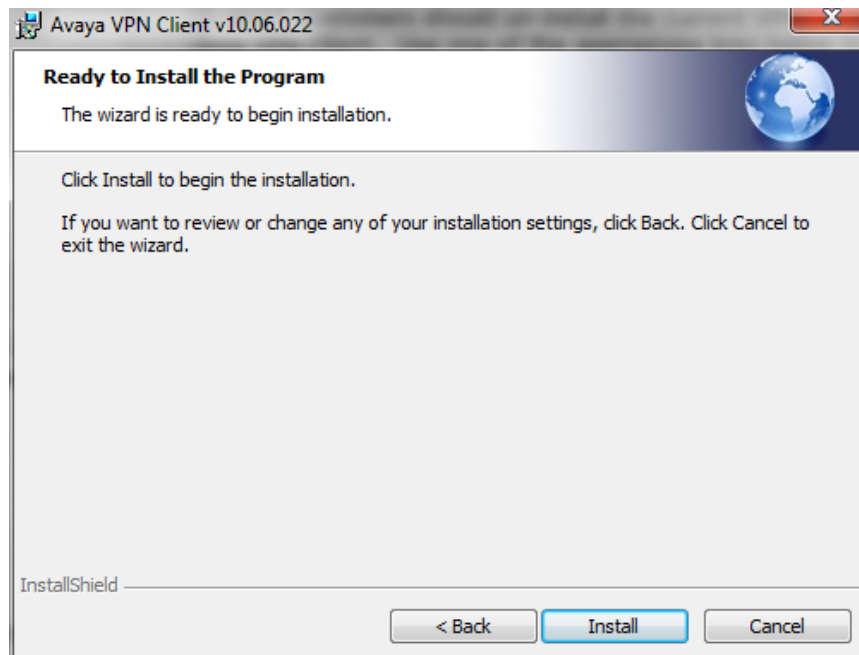
- g. At License Agreement select "I accept the terms in the license agreement" after you read it. Click next



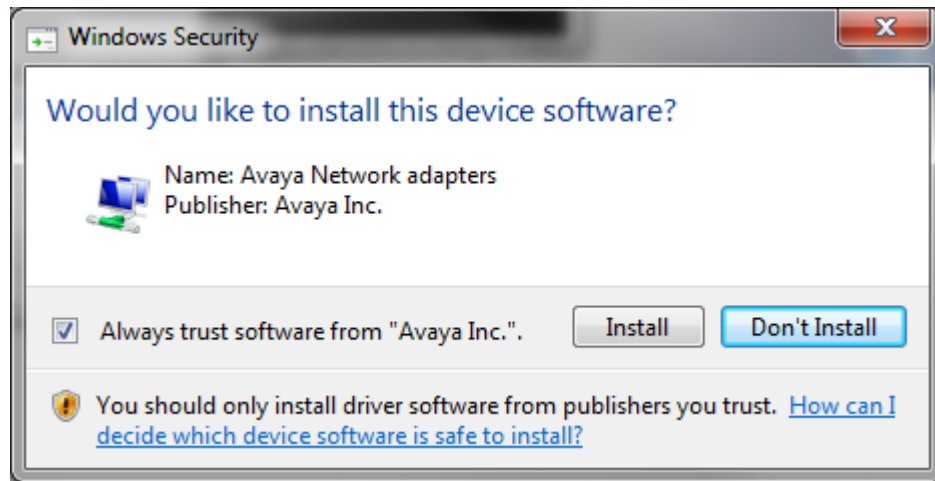
h. Click next



i. Click install



- j. Windows Security window - Would you like to install this device software?"
select check box for "Always trust software from "Avaya Inc."." then click install



- k. The InstallShield Wizard Completed window will appear - click Finish

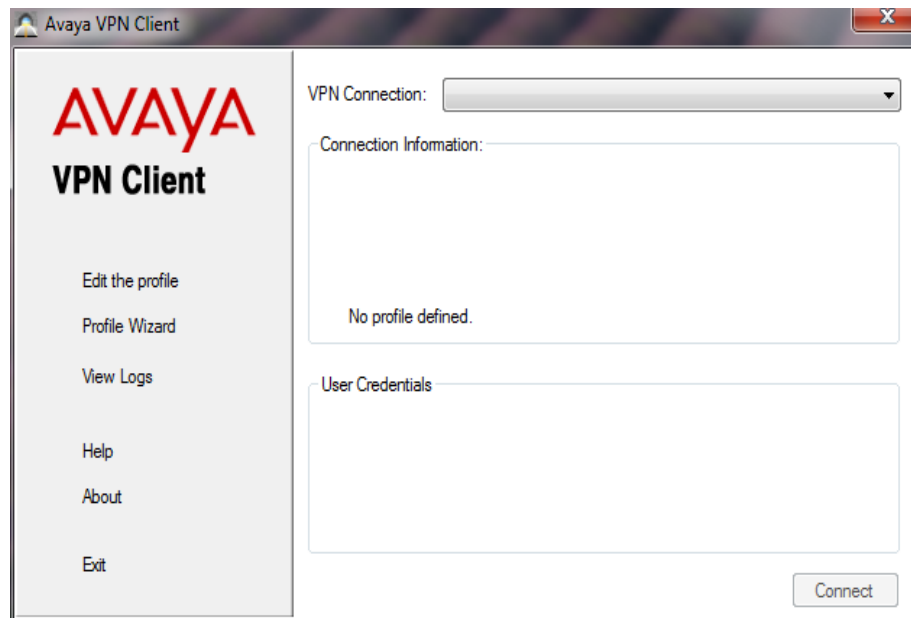


3. Launch the New VPN Client

- a. Go to your desktop
- b. Find the Avaya icon – double click on icon



- c. The Avaya VPN Client window will come up - click "Edit the profile" link on the left hand side of the window



- d. A new window will come up to "Manage Profiles" - click the New button

The screenshot shows the Avaya VPN Client interface. On the left is a sidebar with the Avaya logo, 'VPN Client' text, and a 'Manage Profiles' section containing links for 'View Logs', 'Manage Options', 'Import', 'Export', 'Help', 'About', and 'Close'. The main area displays a table of profiles:

Profile Name	Destination	Authentication Type
VPN for Me	159.247.3.216	Response Only Hardware ...

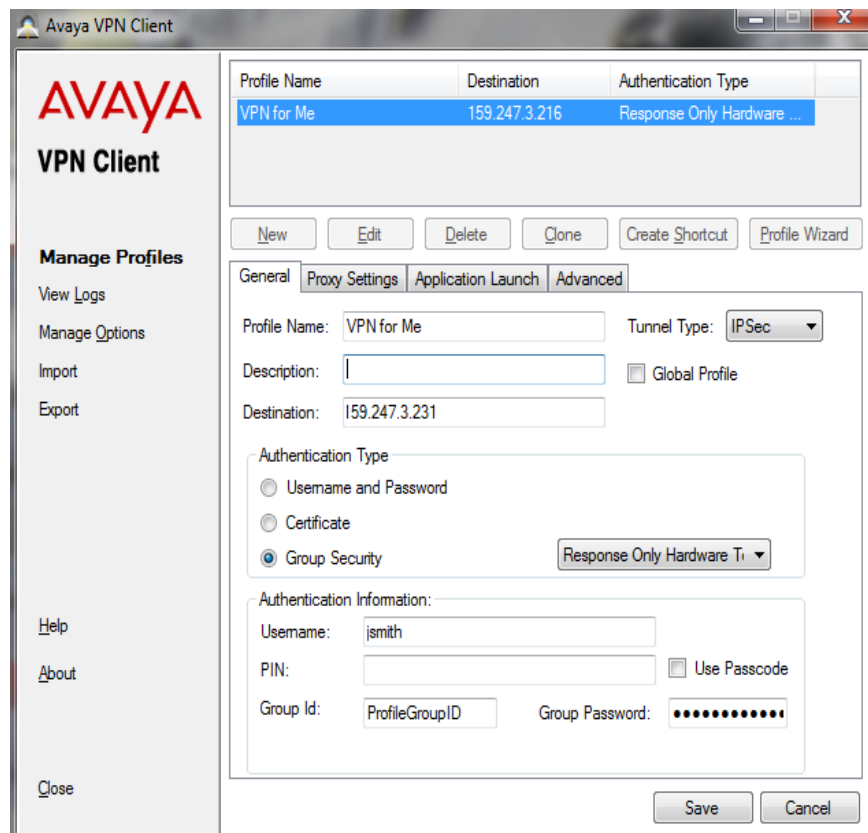
Below the table are buttons: New, Edit, Delete, Clone, Create Shortcut, and Profile Wizard. The 'General' tab is active, showing the following fields:

- Profile Name: VPN for Me
- Tunnel Type: IPSec
- Description: (empty)
- Destination: 159.247.3.231
- Authentication Type: Group Security (selected), with a dropdown showing 'Response Only Hardware T1'.
- Authentication Information: Username: jsmith, PIN: (empty), Group Id: ProfileGroupID, Group Password: (masked).
- Global Profile: (unchecked)

'Save' and 'Cancel' buttons are at the bottom right.

- i. Look at the instruction sheet that you were provided with your key FOB to start filling fields in the window.
- ii. Enter Profile Name: (You create your own profile name, select something that is easy for you to remember. (eg. Your name or name/VPN or My VPN Connection)
- iii. Enter Destination: 159.247.3.231
Note: This IP Address will always be the same.
- iv. Select Group Security Radial button

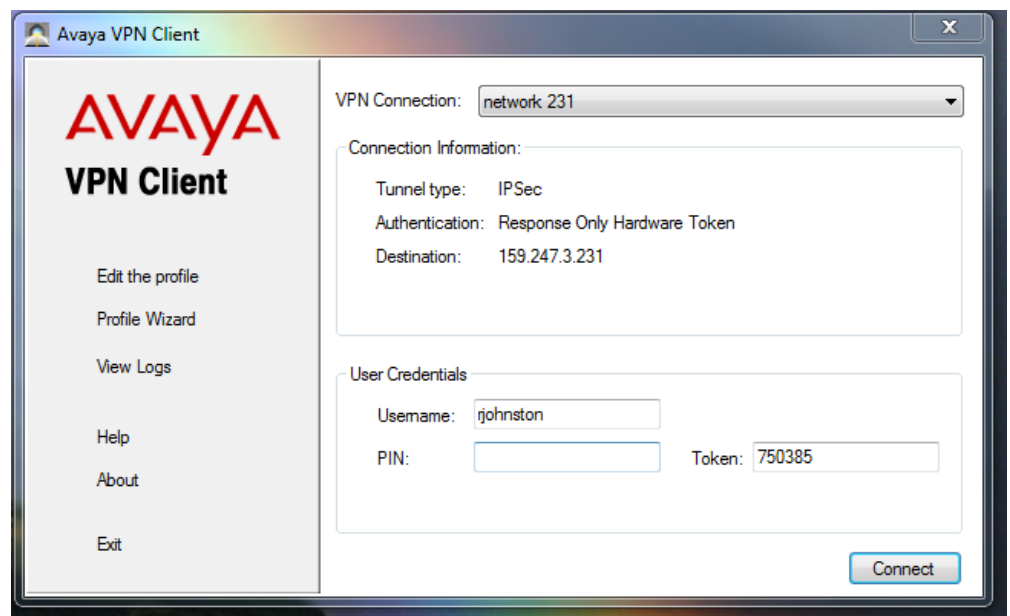
- v. To the right of Group Security select "Response Only Hardware Token" in the drop down box.
- vi. Enter Username that was provided to you in the instruction sheet
- vii. Enter Group ID provided on instruction sheet
- viii. Enter Group Password provided on instruction sheet
- ix. Click save
- x. Window will reappear with everything grayed out at the bottom and the new profile you just created listed at the top of the window. - Click Close



- e. Open the New VPN client
 - i. First time VPN users must now create a PIN to be used with your RSA SecurID key
 - a. Things to know about your RSA SecurID Key FOB:
 - b. Six (6) digit code displayed in the window changes every 60 seconds.
 - c. On the left side of the display there are a series of hash marks. Each Hash mark represents 10 seconds. When a number refreshes you will have six (6) hash marks.
 - d. On the back side of the key is the serial number and expiration date.

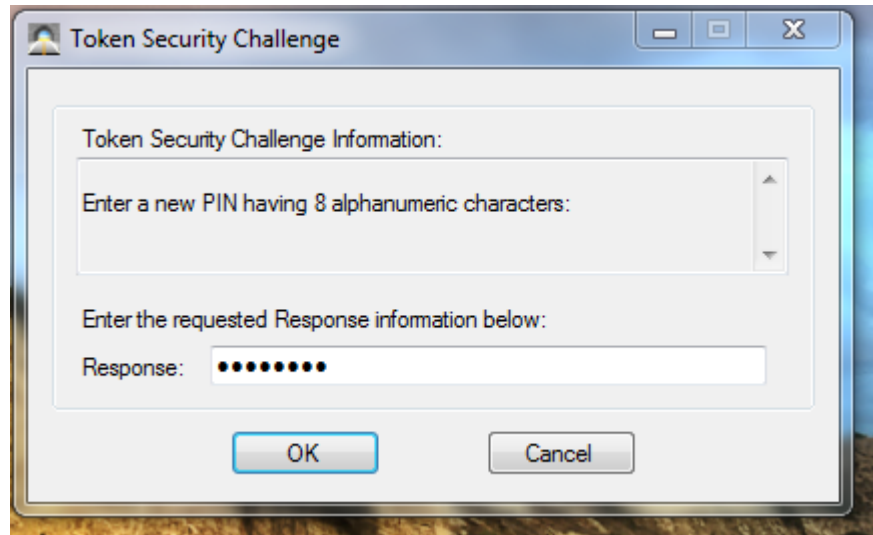


- e. Enter the 6 digit code displayed on your SecurID key fob in the Token Field, Click Connect



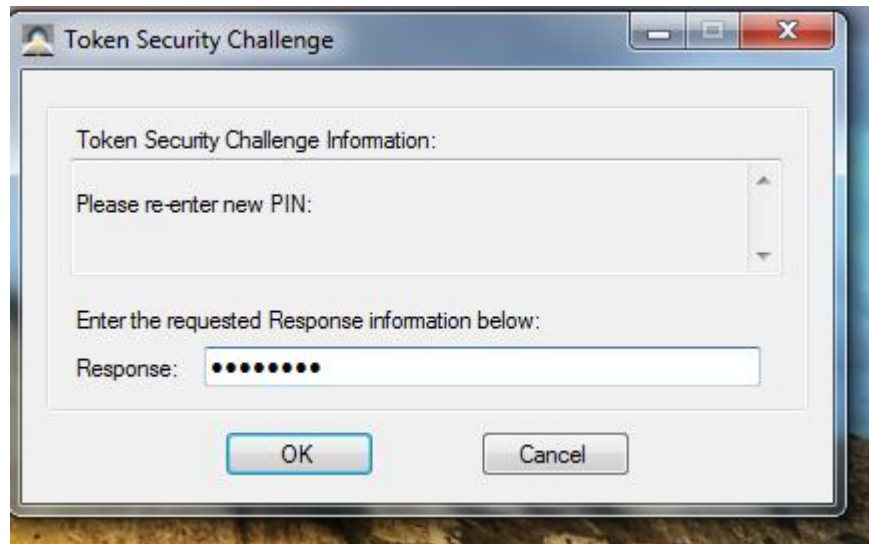
- f. Enter an 8 digit alpha-numeric (0 thru 9 and A thru Z upper and lower case allowed) in the Response field. No special characters allowed.

Note: Must be exactly eight characters. Select OK.



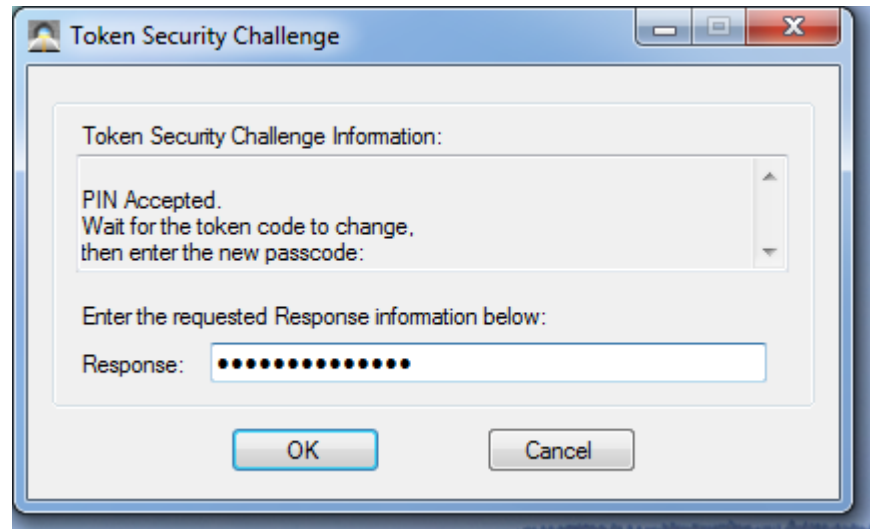
A screenshot of a Windows-style dialog box titled "Token Security Challenge". The dialog has a standard title bar with minimize, maximize, and close buttons. Inside, there is a section titled "Token Security Challenge Information:" which contains a text box with the instruction "Enter a new PIN having 8 alphanumeric characters:". Below this, another section is titled "Enter the requested Response information below:". This section contains a label "Response:" followed by a text input field that currently displays eight black dots. At the bottom of the dialog are two buttons: "OK" and "Cancel".

- g. Type in your newly created pin again to confirm it, click OK



A second screenshot of the "Token Security Challenge" dialog box. In this instance, the text box under "Token Security Challenge Information:" now contains the instruction "Please re-enter new PIN:". The "Response:" text input field still contains eight black dots. The "OK" and "Cancel" buttons remain at the bottom.

- h. Type your PIN in the Response field (for the third time) followed by the current 6 digit code displayed on your SecurID key fob (no spaces)
(NOTE: Make sure the 6 digit code on your key FOB has changed from the first time you entered it)
Click OK



- i. You are now connected to VPN
- j. Be sure to disconnect when you are not using VPN, as you are only allowed one connection at a time.

- f. Next time you logon
 - i. Enter your pin and Token as usual
 - ii. Click connect button

